

COMMUNITY SERVICES AND HEALTH - RECREATION AND PARKS - CEMETERIES								
CAT.	SERVICES RENDERED	REMARKS	2019/20 Recalculated excl. VAT	2019/20 R incl. VAT	VAT Yes/No	2020/21 Recalculated excl. VAT	2020/21 R incl. VAT	% Increase / decrease
	These tariffs apply to the following cemeteries							
	Atlantis, Bellville, Constantia, Delft; Dido Valley, Durbanville, Goedeheoop, Gordon's Bay, Gugulethu, Hout Bay, Kuils River, Kleinvlei, Klip road, Klip North, Klip West, Khayelitsha Gate 1, Khayelitsha Gate2; Kraaifontein; Langa, Lwandle, Maitland, Modderdam, Mfuleni 1, Mfuleni 2; Muizenberg, Metro South East, Ocean View, Ottery, Pinelands, Plumstead, Seaforth, Somerset West, Old Strand, Sir Lowry's Pass, Rusthof, Vaalfontein; Welmoed, Wallacedene cemeteries. NOTE: An approval in 2010/11 Tariffs was agreed and still stands, to charge "one-and-a-half times" the normal tariff for Sundays and Public Holidays, to offset the staff overtime rates.							
	DEFINITIONS:							
	Monumental Grave-	Private grave with Full Monumental rights (Headstone and kerbing/ slab)						
	Berm Grave-	Private Grave with limited Monumental rights (Headstone on concrete foundation only). Nothing except grass allowed on the surface of the grave.						
	Public Grave-	Non Private Grave which may be used for burial of another unrelated person (on top) after a minimum of 5 years. No headstones/memorials allowed, only crosses.						
	Landscape -	Horizontal headstone only						
	Mausoleum :	Above ground concrete burial crypts housed in the shape of a building.						
	Memorial Tree :	A Tree planted in Memory of a deceased person.						
	Ash Burial Plots:	Miniature graves for inground burial of Ash boxes/urns/ Cremated remains.						
	Memorial Garden/Precinct:	Designated area of cemetery for Memorialisation of High Profile people.						
	Destitute	A destitute person means a person who has died in destitute circumstances within the geographic boundaries of the City, where no relatives, other person, NGO, religious or Welfare organisation is able to pay for the burial or cremation of the deceased person.						

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	Memorial Works Permit-	Permit applied for by Stonemason/family to request permission to erect a memorial on a private grave						
	A. GRAVE PRICES	Apply to all denominations, including Muslim and Jewish Cemeteries/ Allotments.						
SB	Surcharge on Saturday Burials	A surcharge of 25% was introduced for Saturday burials, surcharge of 50% on Sundays and Public Holidays, as an incentive to encourage burials during the week.	N/A	N/A	y	N/A	N/A	N/A
	After Hour Burial Tariff	Certain Religions require to bury the same day as death and on occasion outside of normal working hours. After hour Burial results in City incurring extra overtime for staff having to attend to overseeing the preparation, opening and closing of the cemetery. This tariff is added to existing grave tariff in the event of the burial being After Hours.			y			
	1. Adult Burials							
SB	Monumental- Private		1 873.91	2 155.00	y	1 952.17	2 245.00	4.18%
SB	Berms -Private (Headstones only)		769.57	885.00	y	800.00	920.00	3.95%
SB	Burial Adult - Public (1 Coffin)		473.91	545.00	y	495.65	570.00	4.59%
	2. Child Burials							
SB	Monumental-Private		926.09	1 065.00	y	965.22	1 110.00	4.23%
SB	Berms - Private (Headstones only)		386.96	445.00	y	404.35	465.00	4.49%
SB	Burial Child - Public		317.39	365.00	y	330.43	380.00	4.11%
	B. MULTIPLE BURIALS							
	Adult/Child Burials	2 coffins in one grave, same day. Charge per coffin. If Child coffin is buried, both coffins are charged at adult tariff to ensure full price of Adult grave is charged.						
SB	Monumental- Private		886.96	1 020.00	y	921.74	1 060.00	3.92%

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SB	Berms-Private (Headstones only)		386.96	445.00	y	404.35	465.00	4.49%
	C. RE-OPENING FEE PRIVATE	No re-opening of a public grave.						
	1. Adult Burials							
SB	Monumental- Private		565.22	650.00	y	586.96	675.00	3.85%
SB	Berms - Private (Headstones only)		400.00	460.00	y	417.39	480.00	4.35%
SB	Re-opening: No Digging	No digging required from City (Vaults and/or self digging)	521.74	600.00	y	543.48	625.00	4.17%
	2. Child Burials							
SB	Monumental-Private		321.74	370.00	y	334.78	385.00	4.05%
SB	Berm -Private (Headstones only)		269.57	310.00	y	282.61	325.00	4.84%
SB	Re-opening: No Digging	No digging required from City (Vaults and/or self digging)	304.35	350.00	y	317.39	365.00	4.29%
SB	F. PAUPERS / DESTITUTE PERSONS	Destitute burial or cremation: Applications are subject to approval by the City Health Department and are done in accordance with the terms and conditions of the Policy for Destitute Burial/Cremation and awarded Tender.	No Charge	No Charge	n	No Charge	No Charge	No Charge
	G. GRAVE RESERVATIONS	Only applies to renewal of existing reservations. No new reservation are currently allowed. In the event of the person's death within the renewal period, no refunds are applicable.						
SB	1. 5 Year existing Reservation Permits-Renewal for 5 years only	A permit holder must motivate in writing when requesting permission to renew a 5 year reservation prior to it's expiry. Should the grave be utilised within this period, no refunds will be given and normal Monumental tariff will be charged at the time of booking.	1 404.35	1 615.00	y	1 460.87	1 680.00	4.02%

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SB	2. 5 Year existing Reservation Permits-Renewal for 1 year only	A permit holder must come forward to motivate in writing when requesting permission to renew a 5 year reservation. Persons who receive a State Pension, Dissability Grant or are unemployed may motivate to pay it on an annual basis (@20% per year) instead of a once off payment for 5 years. Should the grave be utilised in this period, no refunds will be given and normal Monumental grave tariff will be charged at the time of booking.	282.61	325.00	y	295.65	340.00	4.62%
SB	3. 10 Year Reservations / Prepurchased Plots	A permit holder must motivate in writing when requesting permission to renew a 10 year reservation even though payment is not required. Should a grave be utilised in this period, no refunds will be given and a reopening tariff of a Monumental grave will be charged at the time of booking.	No Charge	No Charge	n	No Charge	No Charge	No Charge
SB	Transfer of ownership-Administration fee	Standard Administration fee is charged. Conditions apply.	147.83	170.00	y	152.17	175.00	2.94%
	H. NEW MEMORIAL WORK PERMIT							
SB	Full Memorial Work Permit	A standard Memorial Permit is charged regardless of the extent of memorial work required.	530.43	610.00	y	552.17	635.00	4.10%
SB	Monumental inscriptions	Inscriptions only on existing headstones	186.96	215.00	y	195.65	225.00	4.65%
SB	Memorial Permit in Memorial Garden/Precinct	Memorial Gardens or Precincts allow for plots for Memorialisation of High profile people, subject to approval of an application to the Director Recreation & Parks. These plots are not for burial of coffins and intended only for memorialisation purposes.	5 056.52	5 815.00	y	5 265.22	6 055.00	4.13%
SB	Ash burial inscriptions	Monumental plaque / niche inscription iro 2nd or 3rd burial of ashes, a tariff of 50% of Headstones Only work permit to be instituted to encourage the registration of the burial of ashes / cremations	186.96	215.00	y	195.65	225.00	4.65%

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SB	I. EXHUMATIONS ADMINISTRATIVE FEE	Exhumation done by undertaker on behalf of the family at the families expense - subject to approval by the Provincial Health Department in terms of an Exhumation Permit. 50% Increase in Permit fee proposed to cover the City for costs incurred for administration to process application to Provincial Health, receipt of Permit and coordination between Cemetery Staff, Undertaker, SAPS and Environmental Health Officers who must be present for the duration of the exhumation procedure which can take 2-3 hours to complete.	573.91	660.00	y	856.52	985.00	49.24%
SB	J. REDUCTION BURIAL	Reduction burial performed by undertaker on behalf of the family / applicant at the Families expense- subject to terms and conditions in Cemetery by-law.	465.22	535.00	y	482.61	555.00	3.74%
	K. DISPOSAL OF ASHES							
SB	1. BURIAL OF ASHES (in existing private grave)	Burial of Ash box remains in existing private Family Grave. A nominal tariff is charged for recording the ash burial and preparing the grave for interment by the family / undertaker. Inscriptions are charged for as a separate tariff as it entails a permit for removal of the memorial work.	182.61	210.00	y	191.30	220.00	4.76%
	2. NICHE BOXES							
SB	Niche Box without Tablet	Tablet and engraving to be supplied by family	652.17	750.00	y	678.26	780.00	4.00%
SB	Niche Box including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	860.87	990.00	y	895.65	1 030.00	4.04%
	3. NICHE IN WALL							
SB	Niche in Wall without Tablet	Tablet and engraving to be supplied by family	652.17	750.00	y	678.26	780.00	4.00%
SB	Niche in Wall including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	860.87	990.00	y	895.65	1 030.00	4.04%

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	4. MEMORIAL WALLS	Permit to attach Memorial Plaque which is provided by the Family. No room for ashes.						
SB	Gordon's Bay[Watt str] / Durbanville		330.43	380.00	y	343.48	395.00	3.95%
SB	5. MEMORIAL TREES	Tariff for planting of Memorial Trees supplied by the City , in line with specific Cemetery/Park Master plans, which nominate the trees species and location of the trees in accordance with a strict planting plan. Tariff includes the transport of the tree to Cemetery/Park within the City of Cape Town's jurisdiction, the tree, planting thereof, staking and allows for burial of Ashes in tree hole if requested.	2 039.13	2 345.00	y	2 121.74	2 440.00	4.05%
SB	6. ASH PLOTS	Ash Burial Plots are proposed as an attempt to maximize the use of space and discourage the public from using full size graves to bury ash remains.	282.61	325.00	y	295.65	340.00	4.62%
SB	7. MEMORIAL BENCH PERMIT	Tariff for a Memorial Bench permit for the right to memorialise an existing bench in memory of a deceased person or pet. The Memorial Bench tariff has been introduced due to popular demand and is not limited to Cemeteries, but may also be applied to Memorial benches in other facilities, resorts, parks and coastal areas under Recreation & Parks jurisdiction.	1 826.09	2 100.00	y	1 900.00	2 185.00	4.05%
SB		Tariff for a Memorial Bench permit the cost of which including the installation is paid for by the applicant. The tariff relates to the right to erect a bench at the applicant's cost , in memory of a deceased person/pet. The location and type of bench is subject to City approval and may be limited to that which is preselected in terms of the Master plan. The Memorial Bench tariff has been introduced due to popular demand and may not be limited to Cemeteries, but may also be applied to Memorial benches in other Recreation & Parks Facilities.			y	344.00	395.00	

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	L. MAUSOLEUM CRYPTS	Proposed Discount is limited to one financial year to encourage the sale of Mausoleum Crypts as a space intensive alternative to in ground burial, to create public awareness and increase popularity of this alternative.						
SB	Mausoleum Crypt: Level A or C		7 608.70	8 750.00	y	3 960.87	4 555.00	-47.94%
SB	Mausoleum Crypt: Level B		9 508.70	10 935.00	y	4 952.17	5 695.00	-47.92%
SB	Interment Fee/ Opening/ Reopening of Crypt	Tariff charged for access to the Mausoleum and the use of the Guernsey, but the opening of the Crypt is not done by the City and must be arranged by the family in accordance with specifications supplied by the City	426.09	490.00	y	443.48	510.00	4.08%
	M. MISCELLANEOUS							
	Request for Access to Record of Cemeteries held by the City: eg. Burial Registers, Plot Books etc	In terms of Section 18(1) of the Promotion of Access to Information Act, 2000 (Act no.2 of 2000) all persons or organisations requesting access to cemetery records must submit a formal application, explaining the reason for their request for access/copies of Cemetery record. Tariffs charged per individual application.	69.57	80.00	y	73.91	85.00	6.25%
	Religious Ceremonies, memorial events and commemorative services held in Cemeteries.	Booking of scheduled event. Not including commercial events and film shoots. Refer to Departmental Filming Tariffs	230.43	265.00	y	239.13	275.00	3.77%
	Mayor's Special Fund- waiver of burial tariff for applicable size grave	In the event of the Mayors Special Fund Policy C62/09/11 providing financial assistance to a family for the funeral costs; the applicable tariff for the burial will be waived.	No Charge	No Charge	n	No Charge	No Charge	No Charge

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	N. PENALTIES							
SB	1. PENALTY : Cancellation Fee	Late cancellation penalty applicable if booking cancelled at short notice. A minimum of 48 hours notice must be given so that City does not incur costs for preparation of the grave and when daily limits have been reached, another burial may be given an opportunity from the cancellation list.	500.00	575.00	y	521.74	600.00	4.35%
SB	2. PENALTY : Time delays	Applicable after 30 minute delay in arrival and/or burial taking longer than prescribed time frames. Refer to guidelines for the issuing of Penalties. Penalty for arrival outside of the scheduled burial time and resulting in the City having to incur expenses eg staff overtime hours.	500.00	575.00	y	521.74	600.00	4.35%
	3. PENALTY : Dishonoured/Unpaid payments in respect of cheque (Only for Insufficient Funds); Refer to Drawer; Effects not Cleared & Payment stopped, Debit card, Credit card and Electronic Funds Transfer (EFT)	Penalty as per the approved Finance Revenue Sundry Tariff Schedule, and issued in accordance with the Credit Control and Debt Collection Policy, as amended from time to time.	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	y	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule